

**TOWN OF FRANCESTOWN**  
OFFICE OF SELECTMEN  
27 MAIN STREET • P.O. BOX 5  
FRANCESTOWN, NEW HAMPSHIRE 03043-0005

**BOARD OF SELECTMEN**  
**MEETING MINUTES**  
**08/29/2016**

Selectmen Present: Chairman Brad Howell and Henry Kunhardt

Present: Elly Miles, Michael Petrovick, Michele Ferencsik, BJ Carbee, Ruth Behrsing, Ben & Robin Haubrich, Polly Freese, Betty Behrsing, Bob Bowes, Bonnie Wilson-Bowes, Jack Curran, Guy Tolman, David Gleason and others

Chairman Howell called the meeting to order at 5:06pm.

A motion was made by Mr. Howell and seconded by Mr. Kunhardt to enter into a non-public session in accordance with RSA 91-A:3, II(b) regarding the hiring of a person as a public employee. Roll Call Vote Howell; Aye, Kunhardt; Aye.

**Motion passes.**

A motion was made by Mr. Howell and seconded by Mr. Kunhardt to exit the non-public session. **Motion passes.**

Public session reconvened at 5:40pm.

A motion was made by Mr. Howell and seconded by Mr. Kunhardt to seal the minutes of the non-public session because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of the Board and render a proposed action ineffective. Roll Call Vote Howell; Aye, Kunhardt; Aye.

**Motion passes.**

**Heritage Commission**

Mr. Howell said that he understands that Jenna Lapachinski from LChip contacted Abigail Arnold and indicated that now is the time to submit a request for a 12 month extension, the deadline for which is September 9, 2016, with an explanation of funding status for the Town Hall project. Mr. Howell spoke with Barbara Miller, the grant writer, and she will submit several grant applications. He further indicated that he will draft a letter requesting the extension. She is also considering a request for a grant from the Cogswell Foundation. Ms. Miller is hoping to submit the requests prior to the status letter to LCHIP is submitted. McMillan Construction is still interested in the project.

A motion was made by Mr. Kunhardt to authorize Brad Howell to sign any Grants received between now and the next Selectmen's Meeting on September 5, 2016, seconded by Mr. Howell. **Motion Passes.**

Mike Petrovick said that they have heard back from the State Fire Marshall's Office regarding approvals and, aside from a few very minor issues, they are anticipating full approval from the Fire Marshall's Office within the next 2 weeks. He received some requests/comments from LChip and NH Department of Historic Resources with regard to the design. He spoke with Jenna Lapachinski to talk through those issues and he expects that there should be an LChip "blessing" on the project within 15-30 days.

**Robert Bowes – No Parking Sign**

Mr. Bowes was present due to a Board of Selectmen letter regarding a no-parking sign. He assumed there was a complaint made and he wanted to know who made the complaint about the sign and why it was assumed that he had

erected the sign. He presented copies of a 6/26/06 Town Ordinance adopting a no parking area on Pleasant Pond Road from numbers 1170 to 1203 and photos showing the signs in place from 2006 through to present time. He says the town created a no-parking ordinance and the town erected the sign. He claims that since the ordinance was not noticed and a hearing was not held, it is an ineffective ordinance but the sign remains and the ordinance is still on the website. Mrs. Wilson-Bowes complained about their difficulties and their neighbor's difficulties getting in and out of their driveway due to the signs and parking. Mr. Bowes complained the letter was aggressive and accusational and he said he couldn't understand why someone didn't just call. When Mr. Kunhardt asked what the Bowes ultimately wanted, Mr. Bowes said he wants the sign taken down and he wants the Town to apologize to Bonnie Bowes for the letter. Mr. Howell said he was sorry for the wording of the letter and admitted the language may have been too direct. Mr. Kunhardt reiterated that he was told by the Highway Department that they did not recall putting the sign up. Mr. and Mrs. Bowes also wanted the draft meeting minutes of August 17, 2016 changed to reflect that it was not their sign. Mr. Howell indicated that the minutes have to reflect what was actually discussed at the meeting. Alternatively, the Bowes stated they wanted the minutes from this meeting to indicate that it was not their sign and the sign would be removed. The Board assented.

Mr. Howell announced that the hearing regarding a junk yard license for Clayton Philbrick on Pleasant Pond Road, which was originally scheduled to take place during tonight's meeting, is being continued to the Board of Selectmen's Meeting on September 19<sup>th</sup> at 5:30 pm.

**New Business:**

- MS-1 Summary Inventory of Valuation
- MS-434 Revised Estimated Revenues
- Supplemental Intent to Cut 16-159-06, Brigham White & John White, Map/Lot 6/27 and 6/27-1, Bible Hill Road

The Board agreed to delay approval of the MS forms and the Supplemental Intent to Cut.

**Consent Agenda:**

- A. 08/29/2016 Payroll & Accounts Payable Manifest

Mr. Kunhardt made a motion to strike check #56662 for \$54.97 from the Manifest because there is a credit on that account, resulting in a manifest total of \$231,895.88, seconded by Mr. Howell. **Motion Passes.**

- B. Demolition Permit – Patrick Haase – 158 Russell Station Road  
C. Building Permit – Francestown Realty Trust – 643 Candlewood Hill Road

Mr. Kunhardt made a motion to conditionally approve item C, the Building Permit for Francestown Realty Trust at 643 Candlewood Hill Road contingent upon the setbacks being correct, seconded by Mr. Howell. **Motion Passes.**

- D. Trust Fund Reimbursement Request - \$190,000 – Rescue Truck  
E. Land Use Change Tax – Map 6 Lot 72 – Kolodziejczyk - \$15,164.60  
F. Driveway Permit Application – Map 3 Lot 67-3 – Jeremy Austin

Mr. Kunhardt made a motion to approve items B, D, E and F of the Consent Agenda, seconded by Mr. Howell. **Motion Passes.**

**Correspondence:**

- Gary Paige's Weekly Report for 8/15 – 8/20 and 8/22 – 8/27
- Memo from Jamie Pike to all department heads regarding the 2017 Annual Budget and Annual Reports

- Police Dept. Report dated 8/29/2016
- Police Press Release for the period of 8/16 through 8/21/2016
- Copy of email from Terry Tranchemontagne to Jamie Pike regarding signage for the Fall Festival attaching photos of the sign/banner they intend to display – the Board approved
- Letter to Board of Selectmen from NH Division of Public Health Services regarding the analytical results of water samples from Scoby Pond which met EPA requirements
- Notice from Government Affairs Counsel advising of 2017-2018 Legislative Policy Conference on 9/23/16

Mr. Howell acknowledged a letter to Barry Wicklow, Frankestown Land Trust, from the Board of Selectmen, supporting the Brennan Brook South Confluence project and thanking him for his efforts. Henry Kunhardt moved that Mr. Howell sign the letter. **Motion Passes.**

#### **Meeting Minutes**

Mr. Howell moved to approve the meeting minutes of July 25, 2016, as amended, seconded by Mr. Kunhardt. **Motion Passes.**

#### **Public Questions**

BJ Carbee asked the Board what their reason was for going into non-public session. The Board responded the non – public session was conducted pursuant to RSA 91-A:3, II(b).

Chairman Howell adjourned the meeting at 6:45pm.

Respectfully submitted,

Martha J. Callahan

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Brad Howell

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Abigail Arnold

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Henry Kunhardt